

**SUGAR ISLAND TOWNSHIP  
REGULAR BOARD MEETING  
MINUTES  
March 14, 2023**

- I. Supervisor Eitrem called meeting to order at 1900.
- II. Supervisor Eitrem led meeting in the Pledge of Allegiance.
- III. All board members present and accounted for.
- IV. Changes/Additions to Agenda-Motion made by Trustee Repa to approved the agenda. Seconded by Trustee Noble. Motion passed 5/0.
- V. Motion made by Trustee Repa to approve the minutes from 2-14-23. Seconded by Supervisor Eitrem. Passed 5/0.
- VI. Correspondence
- VII. Public Comment
- VIII. Motion made by Trustee Noble to accept Treasurer's report. Seconded by Trustee Repa. Passed 5/0.
  - a. General Fund: \$149,279.41
  - b. Restricted Funds
    - i. ARPA: \$58,722.90
    - ii. Road Fund: \$366,640.24
    - iii. Fire Fund: \$117,343.41
    - iv. Ambulance Fund: \$49,842.59
    - v. Liquor Fund: \$1,512.89
    - vi. Solid Waste Fund: \$22,574.19
    - vii. Metro Fund: \$1,287.46
    - viii. Playground Donations: \$3,660.82
    - ix. Petty Cash: \$300.00
    - x. Tax: \$657,075.61
    - xi. Youth Group: \$23,595.74
- IX. Unfinished Business:
  - a. Motion made by Trustee Repa to approve the Resolution for post auditing township bills. Seconded by Treasurer Brown. Passed 5/0.
  - b. Information on Island #1 project.
  - c. Motion made by Supervisor Eitrem to put forth no more than \$1,000 to amend the Master plan. Seconded by Trustee Repa. Passed 5/0.
- X. New Business:

- a. Motion made by Clerk Behm to Pay Bills with EFT's and Check #1448-#1477. Seconded by Trustee Repa. Motion passed 5/0
- b. Budget Meeting Presentation (Special Budget Hearing) Called for Thursday, March 23, 2023 at 1800 at the Community Center.
- c. Discussed the Astrea Company's ROBIN grant application and what it means for Sugar Island for internet.
- d. Motion by Treasurer Brown to initiate the bid gathering process for gravel road treatment. Seconded by Supervisor Eitrem. Passed 5/0.
- e. Street light projects discussed.
- f. Motion made by Supervisor Eitrem to approve the Assessor's written request for a raise. Seconded by Clerk Behm. Passed 5/0 effective April 1<sup>st</sup>.
- g. Discussed the process to renew the millage assessments and language.
- h. Motion made by Supervisor Eitrem to use no more then \$14,000 of ARPA money to purchase turnout gear washer and dryer for fire department. Seconded by Clerk Behm. Passed 5/0.
- i. Discussed Island Emergency procedure need. Treasurer Brown and Trustee Noble to work with EMS and Fire to develop plan.
- j. Discussed employee handbook.
- k. Discussed employee evaluations.
- l. Discussed policy and procedures for employee violations and disciplinary all to be worked on by Supervisor Eitrem and Clerk Behm.

**XI. Department/Committee Reports:**

- a. Ambulance Report: 4 runs for February.
- b. Fire Department Report: 1 run as mutual aid in February. Motion made by Clerk Behm to hire Daniel Rosenbum. Seconded by Supervisor Eitrem. Passed 5/0. Motion made by Supervisor Eitrem to support the fire department's application for the 2% Tribal application. Seconded by Trustee Repa. Passed 5/0.
- c. Planning Commission- No report
- d. Zoning Board of Appeals- No report
- e. Board of Review-Meetings March 13 3pm-9pm and March 17 9pm-3pm.

**XII. Public Comment**

**XIII. Board member reports:**

**XIV. Announcements:**

- a. Watch for Announcements in the Sugar Island Quacker
- b. Watch for Announcements on "Sugar Island Township" Facebook page.

c. Watch for Announcements on the Sugar Island Township Facebook page.

Website: [www.sugarislandtownship.org](http://www.sugarislandtownship.org)

**XV.** Motion made by Clerk Behm to adjourn. Seconded by Treasurer Brown. Motion passed 5/0 at 2010.

Respectfully submitted by:  
Brittany Behm  
Sugar Island Township Clerk

PROPOSED