

**SUGAR ISLAND TOWNSHIP  
REGULAR BOARD MEETING  
MINUTES**

**Tuesday, April 8, 2025**

- I. Supervisor Eitrem called meeting to order at 1900.
- II. Supervisor Eitrem led meeting in the Pledge of Allegiance.
- III. Roll call taken, Supervisor Eitrem-present, Treasurer Brown-present, Trustee Morehouse-present, Trustee-Bruder-absent, Deputy Clerk Newton- present, and Clerk Behm-absent.
- IV. Changes/Additions to Agenda-None where requested.
- V. Motion made by Trustee Morehouse to approve March 25, 2025 minutes as presented, supported by Supervisor Eitrem, motion passed, 3/0.
- VI. **Correspondence**-Supervisor Eitrem spoke on letter received.
- VII. **Public Comment**
- VIII. **Treasurer's report**-Fiscal Year 24/25, March 2025
  - a. General Fund: \$216,373.18
  - b. Restricted Funds
    - i. ARPA: \$37,038.17
    - ii. Road Fund: \$697,394.39
    - iii. Fire Fund: \$210,291.54
    - iv. Ambulance Fund: \$293,000.72
    - v. Taxes: \$7,966.67
    - vi. Solid Waste Fund: \$108,473.42
    - vii. Metro Fund: \$20,474.55
    - viii. Playground: \$3,652.13
    - ix. Petty Cash: \$400.00
    - x. Payable: \$1,652.46
    - Total: \$1,596,717.23

Motion made by Supervisor Eitrem to approve Treasurer's Report, supported by Trustee Morehouse. Motion passed 3/0.

**IX. Unfinished Business:**

- a. Discuss the need to find another attorney. Motion made by Treasurer Brown to retain Fahey Schultz Burzych Rhodes PC for the township attorney, supported by Trustee Morehouse, motion

passed 3/0.

- b. Discuss and consider the approval of draft position descriptions for several current employees with an effective date of June 15, 2025. Discussion continued to next meeting.
- c. Update on AT & T tower.
- d. Discuss and consider the purchase of BS & A software for the township. Motion made by Supervisor Eitrem to proceed with purchase not to exceed \$45,000.00, supported by Trustee Morehouse. Roll call vote-Supervisor Eitrem-aye, Treasurer Brown-aye, Trustee Morehouse-aye, Clerk Behm-absent, Trustee Bruder-absent. Motion passed, 3/0.

**X. New Business:**

- a. Pay Bills with EFT's and Checks. Motion made by Trustee Morehouse to pay monthly bills as presented, supported by Treasurer Brown motion passed 3/0.
- b. Discuss and consider the contracting of a vender to apply a surface treatment to 20 miles of unpaved roads before the July holiday. Discussion continued to next meeting.
- c. Discuss and consider using state and grant funds to pay for the transition to BS & A. Deputy Clerk Newton read statement by Clerk Behm.
- d. Discuss and consider the Sam's land split. Deputy Clerk Newton read the Resolution for the split. Motion made by Supervisor Eitrem to accept the Resolution as presented, supported by Trustee Morehouse. Roll call vote-Supervisor Eitrem-aye, Treasurer Brown-aye, Trustee Morehouse-aye, Clerk Behm-absent, Trustee Bruder-absent, motion passed, 3/0.

**XI: Department/Committee Reports:**

- a. Ambulance Report-no report
- e. Fire Report-2 runs in March, equipment purchased is almost all in place and a county dinner for all departments will be put on by Sugar Island Fire Department on April 24<sup>th</sup>.
- f. Planning Commission-No report
- g. Zoning Board of Appeals- No report
- h. Board of Review-No report

**XII. Public Comment**

**XIII. Board member reports**

- a. Treasurer's Report-thanked the board for the approval of new software
- b. Supervisor's report-no report
- c. Trustee Morehouse-concerns over some language in the position descriptions.
- d. Clerk's report-no report

**XIV. Announcements:**

- a. Watch for Announcements in the Sugar Island Quacker
- b. Watch for Announcements on "I Love Me Some Sugar Island" Facebook page.
- c. Watch for Announcements on the Sugar Island Township Facebook page.

Website: [www.sugarislandtownship.org](http://www.sugarislandtownship.org)

- XV.** Motion made by Trustee Morehouse to adjourn meeting at 2017 hours, supported by Treasurer Brown. Motion passed 3/0.

Respectfully submitted by:

*Candace Newton*

Sugar Island Deputy Clerk