

Sugar Island Township

6401 E 1 1/2 Mile Rd, Sault Sainte Marie, MI, 49783

BOARD MEETING MINUTES

Thursday, April 14, 2026

I. Supervisor Eitrem called the meeting to order at 1900.

II. Supervisor Eitrem led meeting in the Pledge of Allegiance.

III. Roll taken: Supervisor Eitrem-present, Treasurer Brown-present, Trustee Williams-present, Trustee Morehouse-present, Clerk Rich-present.

IV. Changes/Additions to Agenda-None.

V. Treasurer Brown made a motion to approve the minutes as written from March 26, 2026, Budget Meeting. Seconded by Clerk Rich. Motion Passed 5/0.

VI. Correspondence: None.

VII. | Treasurer's Report given by Treasurer Jaci Brown.

a.) General Fund: \$138,691.46

b.) Restricted Funds:

i. Taxes: \$341,981.36

ii. Roads: \$198,979.64

iii. Metro: \$22,861.79

iv. Playground: \$3,652.13

v. Solid Waste: \$118,213.22

vi. Fire: \$250,592.85

vii. Ambulance: \$387,292.93

viii. Petty Cash: \$400.00

ix. Michigan Class: \$672,246.64

x. interest: \$2,133.60

Total: \$2,151,197.99

VIII. Unfinished Business:

a.) Motion to adopt updated FEMA-approved Flood Plain Ordinance by Supervisor Eitrem, seconded by Trustee Morehouse, passed 5/0.

b.) Motion to approve newly updated Community Resolution and Intergovernmental Agreement made by Treasurer Brown, seconded by Trustee Williams, passed 5/0.

c.) Special Meeting scheduled for May 26, 2026 at 6:00pm to address redistribution of Board duties and responsibilities.

d.) Motion made by Clerk Rich to approve change in employment status from Office Manager to contractual services for Rebecca Jones, seconded by Treasurer Brown, passed 5/0.

e.) Motion to approve the Sugar Island Fire Department Auxiliary Support Group Charter made by Trustee Morehouse, seconded by Clerk Rich, passed 5/0. Charter will be posted on the Sugar Island Fire Department Facebook page, the Sugar Island Township website and Facebook page, with applications available for download.

IX. New Business:

a.) Motion made by Treasurer Brown and seconded by Trustee Williams to pay bills, passed 5/0.

b.) Motion made by Treasurer Jaci Brown to accept a resolution to permit the issuance of a liquor license to the Sweet Retreat Resort, seconded by Trustee Morehouse, passed 5/0.

i.) Supervisor Eitrem: Aye

ii.) Clerk Rich: Aye

iii.) Treasurer Brown: Aye

iv.) Trustee Williams: Aye

v.) Trustee Morehouse: Aye

c.) Motion made by Supervisor Eitrem to pass a resolution to invest additional funds in Michigan CLASS, seconded by Treasurer Brown, passed 5/0.

d.) Motion made by Supervisor Eitrem to accept the annual insurance renewal (2026-2027 Par-Plan Property and Liability Insurance) with a limited coverage of \$500,000 per person per accident, seconded by Trustee Morehouse.

X. Department/Committee Reports:

a.) Ambulance Report: None.

b.) Fire Report: March, one run/chimney fire; April, one hazardous roadway, one structure.

c.) Planning Commission: None.

d.) Zoning Board of Appeals: None.

e.) Board of Review: None.

XI. Board Member Reports:

a.) Upcoming street light upgrades: one upgrade and one installation per Cloverland.

b.) Security System Installation: per David Rich, he will be going to pick up necessary hardware for installation tomorrow.

c.) Supervisor Eitrem has met with Civil Engineer regarding the new vehicle storage shed, separate structures are recommended to accommodate seasonal plowing.

XII. Announcements:

a.) Watch for Announcements in the Sugar Island Quacker.

b.) Watch for Announcements on the Sugar Island Township Facebook Page

c.) Watch for Announcements on the Sugar Island Township website, sugarislandtownship.org

XIII. Motion to adjourn the meeting made by Treasurer Brown; seconded by Trustee Morehouse, passed 5/0. Meeting adjourned at 2003.

by Watchdog Anonymous on 10/22/2014
sugarislandtownship.com

Submitted by: 

Sugar Island Township Clerk

Brandi Rich



Original Signed