

SUGAR ISLAND TOWNSHIP

**6401 E 1 ½ Mile Rd
Sault Ste Marie, MI 49783
Board Meeting Minutes**

Tuesday, May 12, 2026

XI Public Comment

Question regarding Per Diem pay for Cloverland employees. Determined not a Township issue.

XII Board member reports

Supervisor Eitrem reported:

- Chippewa County Road Commission is planning to pave Village Road in August, 2026. Additionally, they are planning to prepare the Townhall, Hay Point and 3 Mile Road areas in 2028 for eventual paving thereafter. This will include replacing approximately 15 culverts, plus new ones.
- Explanation of Township's Zoning ordinance's exclusion of "Tiny Houses"
- Explanation of Township Zoning ordinance regarding signage.

MOTION: Supervisor Eitrem – For Supervisor to ask Township attorney for legal opinion on Constitutionality of Township Zoning Ordinance's section on signage. Supported Clerk Rich. Motion passed unanimously

XIII Announcements:

- a. Watch for Announcements in the Sugar Island Quacker
- b. Watch for Announcements on Sugar Island Township Facebook page.
- c. Watch for Announcements on the Sugar Island Township Website: www.sugarislandtownship.org

XIV MOTION: Treasurer Brown to adjourn meeting at 8:15pm, supported by Supervisor Eitrem. Motion passed unanimously

Respectfully submitted by:

Brandi Rich

Original signed 

Sugar Island Township Clerk

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- I. Supervisor Eitrem called meeting to order at 7:00 pm.
- II. Supervisor Eitrem led meeting in the Pledge of Allegiance.
- III. Roll call taken: Supervisor Eitrem-present, Treasurer Brown-present, Trustee Morehouse-present, Trustee- Williams, Clerk Rich - present.
- IV **MOTION:** Treasurer Brown - to accept Agenda. Support – Trustee Williams. Motion passed unanimously
- V **MOTION:** Trustee Morehouse - to approve April 14, 2026 minutes. Supported by Clerk Rich. Motion passed unanimously
- VI Correspondence-Supervisor Eitrem spoke on letters received:
 - From: UP Fiber that they have officially assumed Michigan Bell/AT&T's easement
 - From: State Department of Treasury that Sugar Island Twp had not properly closed out their ARPA grant. Resolved 5/12/26
- VII **Treasurer's report- Fiscal Year 25/26**
April 30, 2026

Michigan Class

Beginning Balance \$672,867.28
Income earned \$1,453.14
Balance \$674,320.42

Account#

Petty Cash:	\$ 400.00
Payable:	\$ 15,335.08
General	\$142,586.04
Taxes:	\$ 13,237.11
Roads:	\$199,142.94
Metro:	\$ 14,992.16
Playground:	\$ 3,653.13
Solid Waste:	\$114,907.97
Fire Fund:	\$250,558.70
Ambulance Fund:	\$389,574.59

Total: \$1,144,387.72

GRAND TOTAL: \$1,818,708.14

MOTION: Supervisor Eitrem -to approve Treasurer's Report, supported by Trustee Morehouse. Motion passed Unanimously

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VIII Unfinished Business:

- a. Announcement – A Board work session (Special Meeting) has been scheduled for Tuesday, May 26 @6:00 pm
- b. Discussion to consider the need to fill statutory boards. Vacancies exist in Planning Commission and Zoning Board of Appeals.

IX New Business:

- a. Pay Bills with EFT's and Checks.
MOTION: Trustee Morehouse - to pay monthly bills as presented. Supported by Clerk Rich. Motion passed unanimously.
- b. **MOTION:** Clerk Rich- to open South End Transfer Station on Friday, May 15, 2026. Supported Treasurer Brown. Motion passed unanimously.
- c. **MOTION:** Treasurer Brown - to approve Open Top trash collection schedule as presented. Supported by Trustee Morehouse. Motion passed unanimously.
- d. Discussion regarding potential partnership with Cloverland Electric, regarding Emergency logistics for Cloverland crews during significant power outages. Supervisor Eitrem will be point of contact. No action needed at this time.
- e. **MOTION:** Supervisor Eitrem - to request Clerk Rich to implement a sealed bid process for proposals to spray/treat unpaved roads. Bid proposals to be presented at next meeting. Supported Treasurer Brown. Motion passed unanimously
- f. **MOTION:** Trustee Morehouse - to approve upgrading Township's MTA membership at a cost of \$1900.00/yr. Supported by Trustee Williams. Motion passed unanimously
- g. **MOTION:** Clerk Rich - to acknowledge Nancy Andary's prior service as Deputy Clerk, and to introduce new Deputy Clerk Jennifer McLeod. Additionally, Deputy Clerk position to be paid \$50/month plus \$16/hr. Supported by Treasurer Brown. Motion passed unanimously
- h. Discussion regarding application to the Michigan Fire Department Grant program. No action needed. Decision tabled for now.
- i. Upgrading BS&A software TABLED to time uncertain via general consensus.
- j. **MOTION:** Supervisor Eitrem - to purchase new desk/partition from National Office Supply for Clerk Rich's office at a cost of \$1,500.00 Supported by Treasurer Brown. Motion passed unanimously.
- k. **MOTION:** Supervisor Eitrem - to pay election assistants \$16/hr, which is the same as election inspectors. Support – Trustee Morehouse. Motion passed unanimously.

X Department/Committee Reports:

- a. Ambulance Report -2 assists
- b. Fire Report -1 run. Applied for Grant with State Farm, for tank pump. 1st auxiliary fire support group organizational meeting scheduled for Saturday, May 16 @11:00 am
- c. Planning Commission- No report.
- d. Zoning Board of Appeals- No report
- e. Board of Review-No report