

Sugar Island Township
Regular Board Meeting Minutes
Tuesday, November 11, 2025

- I. Supervisor Eitrem called the meeting to order at 1900.
- II. Supervisor Eitrem led the meeting in the Pledge of Allegiance.
- III. Roll call taken, Supervisor Eitrem- Present, Treasurer Brown – Present, Trustee Morehouse – Present, Trustee Bruder – Absent, and Clerk Behm – Present.
- IV. Changes/Additions to Agenda – None
- V. Motion made by Trustee Morehouse to approve the minutes from October 14, 2025. Seconded by Treasurer Brown. Passed 4/0.
- VI. Correspondence
- VII. Public Comment – None
- VIII. Treasurer’s Report – Treasurer Brown gave report. Motion to accept the report by Trustee Morehouse, supported by Clerk Behm. Passed 4-0
 - a. General Fund: \$103,423.10
 - b. Restricted Funds
 - i. Payables: \$21,951.93
 - ii. Taxes: \$18,536.33
 - iii. Road Fund: \$57,175.73
 - iv. Metro Fund: \$19,607.37
 - v. Playground: \$3,659.13
 - vi. Solid waste Fund: \$ 65,264.45
 - vii. Fire Fund: \$187,770.92
 - viii. Ambulance Fund: \$239,191.25
 - ix. Petty Cash: \$400.00
 - x. MI Class Investment: \$661,549.29
 - xi. Interest: \$2,356.95Total: \$1,378,529.47
- IX. Unfinished Business:
 - a. Discuss the need to identify a potential vendor for a video surveillance system.
TABLED
 - b. Motion made by Supervisor Eitrem to accept the resignation of Clerk Behm effective April 14, 2026. Seconded by Trustee Morehouse. Passed 3/0. Clerk Abstained from vote.
 - c. Motion made by Trustee Morehouse to accept the resignation of Trustee Bruder, Effective January 1, 2026. Seconded by Supervisor Eitrem. Passed 4/0.
 - d. Process for selecting a new clerk was discussed.
 - e. Candidates interviewed for the Clerk Postion.

- f. Motion made by Treasurer Brown to nominate Candace Newton for the clerk position. Seconded by Trustee Morehouse. Passed 3/0. Clerk Abstained from vote.
 - g. Discussed the issues of blight from abandoned and unlivable house trailers. Policy to draft a cost sharing policy as agreed upon and to be placed on next month's agenda.
- X. New Business.
 - a. Motion made by Treasurer Brown to pay bills, Second by Clerk Behm. Passed 4/0.
 - b. Discussed the need to establish a policy to prohibit untethered, non-service animals from roaming the community center, especially in food prep areas.
- XI. Department/Committee Reports
 - a. Ambulance Report: Discussed the need for an external AED to be placed at the South End Fire Hall.
 - b. Fire: Motion made by Treasurer Brown to approve the purchase a new ice auger with the donation funds made in memory of William Gravelle. Seconded by Clerk Behm. Passed 4/0.
 - c. Planning Commission: NA
 - d. Zoning Board of Appeals: NA
 - e. Board of Review: NA
- XII. Public Comment.
- XIII. Board Member Reports
- XIV. Motion to adjourn made by Treasurer Brown, Second by Clerk Behm. Passed 4-0.

Respectfully submitted by:

Clerk Brittany Behm